



Avery County Mapping and Addressing

300 Schultz Cir.

Newland, NC 28657

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New Address Request Form

- 1) THIS FORM MUST BE COMPLETED TO RECEIVE A BUILDING PERMIT
- 2) THE DRIVEWAY MUST BE IN OR CLEARLY MARKED BEFORE ADDRESS CAN BE ASSIGNED.
- 3) IF THREE OR MORE ADDRESSED STRUCTURES EXIST ON THE SAME ROAD, THAT ROAD MUST BE ASSIGNED A NAME. ALL ROAD NAMES MUST BE APPROVED BY AVERY COUNTY MAPPING AND ADDRESSING PRIOR TO ASSIGNING THE NAME.

CONTACT INFO: _____

NAME OF PROPERTY OWNER: _____

MAILING ADDRESS: _____

LOCATION: _____

PIN: _____ OVER OR UNDER 100 FEET FROM ROAD: _____

STRUCTURE INFORMATION: _____

OFFICE USE ONLY

PERMIT #: _____ DATE: _____ MAPPED: _____

NEW ADDRESS: _____

KEYED DATE: _____ NOTIFIED POST OFFICE: _____

NOTIFIED MOUNTAIN ELECTRIC: _____ NOTIFIED TAX OFFICE: _____

NEW ROAD NAME (IF REQUIRED): _____

KEYED IN INTRADO: _____ LAND LINE?: _____

CELL: _____ NOTIFIED LAND OWNER: _____

ADDRESS NOTIFICATION FORM SENT: _____