

**STATE OF NORTH CAROLINA  
COUNTY OF AVERY**

The Avery County Board of Commissioners met in Regular Session on Monday, June 17, 2013 at 3:30 p.m. in the Commissioner Board Room, Avery County Administrative Complex, 175 Linville Street, Newland, NC.

Members Present: Kenny Poteat, Chairman; Glenn Johnson, Vice-Chair; Phyllis Forbes; Reo Griffith; Martha Hicks

Members Absent: None

**Call To Order**

Chairman Poteat called the meeting to order at 3:30 p.m.

Chairman Poteat stated that if anyone would like to speak to an agenda item they must sign up with the clerk otherwise there is a time of public comment.

Chairman Poteat requested a shift in the agenda. Item 3.4A2 will be placed just after Public Appearance. **Consensus by the Board to shift the agenda.**

Reo Griffith led prayer.

**Public Appearances**

John Boyd, President of Mayland Community College, stated that The Best Schools.Org released the 50 best community colleges in the United States and Mayland was #10. The factors that they really looked hard at is sustained achievement outcomes which is ongoing success and perseverance in completion of associate degrees and transfer to 4 year colleges, learning outcomes which values the practices that actively engage students and require them to stretch academically and pursue a variety of educational experiences and employment outcomes. This was a comparison with over 1300 colleges.

Sarah Yackey, Executive Director of Smart Start, stated that Smart Start had received a clean monitoring again this year. In the Governor and House Budget, Smart Start will be status quo but in the Senate budget Smart Start will be reduced by \$86,000 which would eliminate the Smart Start in Avery County. It transfers money from our budget to the DSS budget. We already send that money through DSS but if it comes through us we are able to get additional money. I urge you to contact the senator and representative to ask them to support the House budget. Also, Avery County Smart Start and Avery Schools have received a joint grant from United Way for \$10,000. This is going to be used for Readers on Wheels Bus. This will help children whose family cannot get them into Pre K programs or daycare centers.

Ms. Yackey said that this Thursday there will be a meeting at the Town of Newland playground. This playground has not been renovated in 20 years. We are trying to raise funds to reconstruct the playground. It will need to be completely torn down, the ground renovated and new playground equipment installed.

Martha Hicks announced that there were leaflets in the audience that gave information about an auction at the YMCA for Yellow Mountain Enterprises.

**Resolution – Multimodal Greenway – Ted Silver**

Ted Silver advised that he was heading up a committee seeking support for a concept for a multimodal greenway along the Mountain Electric easement for the projected substation at Sugar Mountain. This multimodal greenway concept meaning hikers, walkers, joggers, bikers, cross country skiers and snow shoers can take advantage of this. The same resolution has been passed by Banner Elk, Beech Mountain and Seven Devils. This is a general resolution asking for an indication that you support the regional benefits that can be done to our community with a multimodal greenway. I am not requesting funding at this time. We want support to convince Mountain Electric to allow us to negotiate a greenway. The Mountain Electric easement will be 75 feet and we are asking for 15 feet easement to be donated for the greenway.

Chairman Poteat questioned if this would traverse only the easement in place that is given to utility companies. Mr. Silver answered that the committee would be seeking from each property owner their consent.

Mr. Silver stated that this greenway would be approximately 4 miles long.

Reo Griffith questioned if this resolution was adopted would it bind any property owner in any way, shape or fashion. Michaelle Poore, County Attorney, stated that this resolution is in support of the establishment of the greenway only. Martha Hicks commented that she would like to see what Mountain Electric has to say about this. Mr. Silver said he had spoken with the three trustees and two of them said personally they thought it was a good idea but they were concerned about whether or not any negotiations for a greenway would make their negotiations more difficult. One of the trustees said he had nothing to talk about with Mr. Silver. Mr. Silver stated that regionally the greenways have been very beneficial. This is going to be natural surface, no asphalt. This is an attempt to gather support to help Mountain Electric see the value of doing this. Mr. Silver stated that both the property owners and Mountain Electric would have to sign off on this.

**Motion by Glenn Johnson and second by Phyllis Forbes to approve the general resolution supporting the multimodal greenway along the Mountain Electric easement. Motion unanimously approved.**

#### **Board Appointments**

##### **ETJ Alternate- Banner Elk Board of Adjustment**

The Town of Banner Elk requests that Arthur Neuberger be appointed to the Board of Adjustment as an ETJ Alternate.

**Motion by Phyllis Forbes and second by Martha Hicks to approve Mr. Arthur Neuberger to the Banner Elk Board of Adjustment as an ETJ alternate. Motion unanimously approved.**

##### **Home Care Advisory Council for Toe River Health District**

Toe River Health District Home Care Advisory Council requests that a County Commissioner be appointed to the advisory council. This council meets the 1<sup>st</sup> Tuesday of March, June, September and December. Avery County does not have a commissioner on that Board at this time.

Chairman Poteat stated that all of us have certain boards that we serve on. Chairman Poteat asked for a volunteer for this board. No one volunteered. Chairman Poteat suggested this appointment be delayed until the next meeting and let everyone look at their schedules.

Chairman Poteat stated again that if anyone would like to speak to an agenda item they must sign up on the sheet with the clerk.

Chairman Poteat advised that staff would be asked to speak first regarding the 2013/2014 Budget and then the public would have an opportunity to speak.

##### **Public Hearing-FY Budget 2013/2014**

**Motion by Martha Hicks and second by Phyllis Forbes to go out of Regular Session and into a time of Public Hearing regarding the FY Budget 2013/2014 at 4:00 p.m. Motion unanimously approved.**

Chairman Poteat said he would like to clarify the newspaper article that stated all county employees would be receiving an 8-10% increase in pay. Tim Greene, Finance Officer, explained that in December 2010 there was a classification plan done and in 2011/2012 budget we made all of the position changes and grade changes but as far as the pay scale we did not have the dollars to do all of the implementation of the pay scale so we lowered the whole pay scale down with the intent of moving the pay scale up the next time. In the current budget year, the Board decided to fully implement it and move that pay scale up to what would be the December 2010 recommended salaries. As far as the budget goes the individual departments budgets shows the salary line items that includes a dollar amount and a percentage of increase. The salary line items include any step increases and that is the way Avery County does the salary plan instead of merit increases. Also, the salary line items includes other increases not just the implementation of the pay scale.

Phyllis Forbes stated that the whole purpose of the MAPS study was to ensure that our employees are in line with comparable counties and being paid what others in the market place are so we do not train employees and lose them to other places.

Robert Wiseman, County Manager, requested that the Board consider an adjustment to the tentative budget that was filed. If you remember at one of the budget meetings, I brought up the fact that we have a situation at the finance office that needs attention. The finance office lost a position a year ago and Mr. Greene has been carrying that extra workload every since then. This is about good management. We all understand the importance of cross training and having a back up. I will take full responsibility that position even though we did agree on it did not get incorporated in the tentative budget and I ask that you

give me or Tim the authority to put that back in the budget. I am asking permission by consensus or a vote to adjust the tentative budget to include the assistant finance officer position. Ms. Poore said that this would need to be in the form of a motion after the Board went out of the public hearing.

Reo Griffith stated as we discussed in the budget workshops my argument was bigger government and we discussed ways of squeezing here and there coming up with this money. Mr. Wiseman said that he discussed this at length with Tim and there was discussion during the budget meetings about rifting positions or some other things but the possibility still exists there might have to be some reduction in force.

Mr. Wiseman gave the Avery County Budget Message for the Fiscal Year 2013/2014:

*North Carolina General Statute 159-11 stipulates that a public hearing be held in order to inform the public and allow any interested citizens the opportunity to express their opinions on the budget after the budget message is presented. The budget message represents an explanation of the budgetary decisions derived as a result of in depth dialogue between the County Manager, Finance Officer and each Department Head. The cumulative total of necessary operational and capital expenses considered in light of revenues generated by the departments, combined with State and Federal funding, determines the amount of funding which will be necessary from the citizens of Avery County.*

*Current economic conditions have made balancing the County's budget extremely difficult. Overall expenses are projected to increase \$1.25 million or 5.0% from 2012/13's budget. Revenue is projected to be approximately the same as the prior year which necessitated a 1.32 million appropriation from fund balance in order to balance the budget without raising the tax rate.*

*For the most part, outside agencies and non-profit allocations remained at their previous level. However, some allocations have been omitted or reduced. There was a change in the health insurance coverage from a partially self-insured plan to a fully insured plan. Employee benefits will be improved with the Blue Cross Blue Shield plan, while the County will realize a decrease in the overall cost of the health plan.*

*The 2013/14 budget includes allocations to fully implement the MAPS salary classification plan. This plan is two years in arrears and has been considered since its completion; however, to retain qualified employees, it is necessary to complete implementation of the plan to bring our salary scale into line with comparable counties.*

*The 2013/14 budget is balanced based on a total property valuation of \$4.580 billion. This represents an increase of \$6.0 million or 0.14% over last year's valuation of \$4.574 billion. The general fund tax rate will remain the same at a rate of 35 ½ cents (\$0.355) per \$100 valuation which will generate an estimated \$15.9 million dollars in revenues.*

*The county wide fire tax rate will remain the same at 5 cents (\$0.05). In the 2002/03 fiscal year, before the Fire Commission was formed, the volunteer fire departments received approximately \$700 thousand dollars. In the 2013/14 fiscal year, the Fire Commission and volunteer fire departments will receive approximately \$2.2 million dollars.*

*The combination of these two rates results in an overall tax rate of 40 ½ cents (\$0.405) for the fiscal year 2013/14. This rate remains the same as the previous year. Currently, there are only twelve counties in North Carolina with a tax rate lower than Avery County.*

## **GENERAL FUND**

### *Expenses*

*The total General Fund Budget is set at \$26.1 million. This is a \$1.25 million increase from the 2012/13 fiscal year.*

*Public Safety is increasing \$545 thousand dollars. The increase is primarily due to the additional salary and associated fringe benefit expenses of the salary plan implementation.*

*Transportation is decreasing \$38 thousand dollars mainly due to the completion of the ARRA projects.*

*Funding for the Economic Development department remains basically the same as the prior year. This includes \$72 thousand dollars for improvements to the old Banner Elk Elementary School facility which is*

*intended to be used as a business incubator in order to facilitate job creation and economic development in Avery County.*

*Funding for Human Services is increasing \$342 thousand dollars primarily due to increased public assistance programs administered by the Department of Social Services.*

*Education is increasing \$77 thousand dollars. Avery Schools is receiving an additional \$59 thousand dollars and Mayland Community College is receiving an additional \$18 thousand dollars.*

*Public Safety is the largest expenditure for the County consuming 28% of the total budget. Education and the associated debt service is the next largest expenditure at 24%. Human Services is 3<sup>rd</sup> largest at 19% while all other County functions total 29%.*

#### *Revenue*

*Property tax revenue is projected to increase \$184 thousand dollars or 1.2% from last fiscal year. The increase is due to a forecasted 1.0% increase in the tax collection rate along with a \$6.5 million increase in the property valuation over last year. Local Option Sales Taxes are projected to decrease \$182 thousand dollars. This projection is based on sales taxes remaining basically the same as the actual collections for the 2012/13 fiscal year. Sales and Services are projected to increase \$67 thousand dollars primarily due to increased state capital grant reimbursements in the Transportation department and increased jail fees from housing other counties inmates.*

*Property tax revenue generates 61% of the County's revenue, followed by sales taxes at 16%, intergovernmental transfers at 10% and all others at 13%.*

#### **OTHER FUNDS**

##### *Fire Tax Fund*

*The Fire Tax Fund budget for the 2013/14 fiscal year is \$2.2 million dollars. Linville Central Rescue Squad is a part of this fund in the 2013/14 fiscal year with oversight by the Avery County Fire Commission.*

##### *E911 Fund*

*The E911 Fund budget for fiscal year 2013/14 is \$308 thousand dollars. This is a decrease of \$19 thousand dollars from the prior fiscal year. The primary reason for the decrease is due to lower budgeted capital expenditures. Restrictions on the use of 911 revenues have been relaxed, allowing the County more flexibility in the use of these monies.*

##### *Revaluation Fund*

*The Revaluation Fund budget is \$114 thousand dollars for the fiscal year 2013/14. Avery County budgets annually for the mandatory revaluation. It should be noted that the County performs an in-house revaluation using existing staff as opposed to contracting this service out. The new Avery County revaluation values will become effective January 1, 2014. Due to decreases in real estate values in Avery County, we can expect an approximately 20% decrease in the ad valorem value of Avery County in the 2014/2015 fiscal year.*

#### **CAPITAL PROJECTS**

*Over the past several years, Avery County has developed and adhered to a strict financial plan designed to promote a "pay-as-you-go" capital philosophy. As a result of this strategy, the county has been able to fund numerous projects. Strict adherence to this financial plan has enabled Avery County to avoid any noticeable tax rate increases over the past several years to fund capital projects. Avery County will continue to endorse this philosophy of financial planning to facilitate building a recreational facility and a new high school.*

*The current major capital projects are:*

##### **Courthouse Renovation**

*Start Summer 2013*

*Finish Fall 2014  
Estimated Cost - \$3,900,000*

*The Courthouse renovation project will include renovation and expansion of the Clerk of Court's area on the main level and the original Courtroom and adjacent areas on the second level.*

*Future current major capital projects are:*

***Avery County Recreational Complex***

*Start Fall 2014  
Finish Spring 2016  
Estimated Cost - \$5,000,000*

***Renovation/Expansion of Avery County High School***

*Start Summer 2016  
Finish Fall 2019  
Estimated Cost - \$20,000,000*

**OVERVIEW**

*In the 2013/14 fiscal year, Avery County will realize substantial savings in Solid Waste disposal costs due to a contract with Reclaimed Resources, Inc. Reclaimed Resources will receive all putrescible waste from Avery County at a significantly reduced figure. This waste will ultimately be used to generate methane for electricity that will be sold back to the TVA power grid as well as for the manufacturing of ethanol.*

*It is the intent of Avery County in the 2013/14 fiscal year to identify and inventory all unused property, both real and personal, owned by Avery County and liquidate those assets according to North Carolina State Statute.*

*The Courthouse renovation project will be very complicated. To conduct renovation and expansion in an occupied building, while maintaining continuity of operation, security and handicap accessibility will be logistically challenging. However, the effectiveness and efficiency of courthouse operations will be well worth the temporary inconvenience.*

*The attached 2013/14 FY Budget Ordinance for Avery County contains the detailed breakdown of anticipated revenues and expenses for the year to end June 30, 2014. It is the recommendation of this office that the Ordinance be adopted as presented this 17<sup>th</sup> day of June 2013.*

*Mr. Wiseman concluded that he would request that the \$38,000 for the assistant finance officer position be added to the tentative budget for approval.*

Kit Christopher from Sugar Mountain said in listening to the conversation apparently the property tax valuations are going to go down. Mr. Wiseman stated that when the revaluation is effective in January 2014 there will be a significant reduction in property values across the county. An example would be Eagles Nest. A week or two ago there were two lots sold one of them sold for \$67,500 and the other one sold at \$75,000 and both of them were on the tax books for \$350,000. When you do the sales ratio, this will impact the properties surrounding.

Kim Hyatt, resident from Linville Ridge, encouraged the Board to continue with the incubator. She said that it is her plan to participate in the incubator. Instead of abandoning buildings, that building needed to be used. She asked that the money be kept for the project and go on with the incubator.

Junior Sluder, resident of Newland, said that 911 money is what we pay through the telephone. The 911 money was spent for trucks for the county last year. I know that there are restrictions but I think we could have spent more on what we needed in 911 than buying trucks. Also, the fire departments are not costing you a dime to have fire service, cut trees out of the roads, get cats out of trees or put someone back in the bed that has fallen out. It is costing 2 million dollars for the departments in the county but we are saving the citizens 4 million dollars.

Chairman Poteat stated that he had talked earlier to Nancy Morrison and right now currently the commitment for drug treatment court is \$10,000. There may be strong aspirations for an additional \$10,000.

Reo Griffith commented "the only thing I might say during this hearing is the manager alluded to a possible 20% decrease in property values. As a member of the Board of County Commissioners, I would strongly suggest in the months to come to call the department heads in and show them what is going on. Next year we are looking ahead and it is going to be tough. We are increasing the budget some 1.2 million out of fund balance. We must have the department heads be saving as they possibly can and know what we are facing in the coming year."

Phyllis Forbes said "As you have heard, we pretty much had a lot of discussion about options and how to balance the budget. I think the recommendation is to take the money out of fund balance. For one year I think that is fine but I would like to caution this Board about doing that repeatedly. It is like the county manager said it is like taking money out of your savings account to make your car payment and pretty soon the savings account runs out. We have been fortunate that we have a fund balance to fall back on. I did research in 1992 there is a lesson to be learned in history the board was facing a 0 fund balance and when a new Board came in they had to go to Raleigh to present a plan on how they were going to turn Avery County around and the way they got in that predicament was using fund balance for four consecutive years. I don't want to see Avery County get in that position again. I will agree to use fund balance one year but I don't see using it year after year. Something has to change before next budget year. I was one of the board members that inherited a 0 fund balance in 1992 and I did have to go to Raleigh and we raised taxes 10 cents with the tax rate at that time being 68 ½ cents."

Martha Hicks commented "as we did the budget this year we cut a lot of things out and if you do that every year you are going to have to play catch up eventually. This year in the Solid Waste and ever since I have been a commissioner we have had some big things to be bought for the Solid Waste. It takes heavy equipment to do the Solid Waste and we cut out of that department \$398,588 for equipment and we have done that on and on and we are going to have to buy this equipment eventually. The Agriculture Extension budget was cut by \$59,000. We did cut out two cars in the Sheriff's Department. When we start taking out of fund balance every year it will catch up with us. I am for keeping the taxes low but then I am for keeping our departments up to what they need to work with."

Glenn Johnson stated "It was said in the budget message that we are at a 1.5 million dollar increase over last year's budget. There are two items that are most entirely that figure. The MAPS study was \$600,000 and also the health insurance, workers compensation and general liability was \$400,000 and these are continuing expenses. It was pointed out that we have the 13<sup>th</sup> lowest tax rate in North Carolina. Linville Ridge, Elk River, Diamond Creek, etc that is the reason we have the 4.2 billion dollar tax base. We as local people enjoy a lot of benefits and pay lower taxes because of high end properties. We are expecting to have a 20% decrease in the tax base. The high end properties have dropped a lot bigger percentage than our properties have dropped. The burden is going to begin to shift to the local people. Much has been said about taking care of the taxpayer's money and that is one of our jobs but my biggest job as a commissioner is making wise decisions for this county. It was also stated that Avery County has a policy of pay-as-you-go. It has been stated we are looking at a recreation center and a new high school. How do we do these things? These projects that are going to be out there, the vehicles, heavy equipment all of these things that are going to have to be replaced how are we going to do that without borrowing money or no tax increases? I don't see a way. You can cut so much but you can't cut but so far. We can't take out of fund balance. I do not totally agree with this budget but I am compromising. I am going to be frank with you, I advocated ½ cent tax increase to be dedicated to the recreation center. The land for the recreation center was purchased with a 50/50 grant. At some point one or two things have to happen either a recreation center has to be built or the state is going to want the \$350,000 back. The ½ cent tax increase would have cost you as the public \$5.00 for a \$100,000 tax valuation. This would have brought in \$220,000 per year. We could have dedicated this to the recreation center. Would you rather us save the money up and put in fund balance and then have the money for the projects without borrowing any money? Yes it is my responsibility to take care of the taxpayer's money but my greater responsibility is to make wise decisions for the people of Avery County."

Chairman Poteat stated that the state requires that 8% be in a general fund balance. 20% is recommended for general fund balance for a county our size. The direction of the Board earlier was no more than 2% come from the general fund balance and the remainder would come from capital reserve fund. Mr. Greene said that during that deliberation it was decided to take the full amount out of general fund balance and then recoup the monies from the capital reserve fund.

There were no further comments.

**Motion by Martha Hicks and second by Glenn Johnson to go out of the Public Hearing Regarding the FY Budget 2013/2014 and back into Regular Session at 5:09 p.m. Motion unanimously approved.**

Chairman Poteat stated it was the Board's fiduciary responsibility to adopt a budget. Until we have a verbal motion, it is a tentative budget. I think the main aspects are the tax rate remain at the current level of 40.5 cents; 35.5 for ad valorem and 5 cents for fire tax which would reflect no increase over the current year. Secondly, in our attempt to balance a \$26,129,983 budget the overages that was \$1.32 million dollars would come from fund balance as a source of revenue. We can add the \$38,000 for an assistant finance officer as part of the main motion or separately.

Michaelle Poore, County Attorney, advised that if this was done separately this would be considered a budget amendment.

**Motion by Reo Griffith and second by Martha Hicks to approve the tentative budget moving this to an adopted budget with 40.5 cents total taxation; 1.3 million dollars comes from fund balance appropriation to balance a \$26,129,983.00. Motion unanimously approved.**

**Motion by Phyllis Forbes and second by Glenn Johnson to approve a budget amendment in the amount of \$38,000 to enable the county to employ an assistant finance officer with said monies coming from fund balance.**

**Vote: Kenny Poteat; Glenn Johnson; Phyllis Forbes; Martha Hicks For.  
Reo Griffith Against.**

**Motion passes 4 to 1.**

Reo Griffith stated that he appreciated the opportunity to serve as your county commissioner. During the budget process, I opposed any suggestion of increasing taxes. I am proud to report no tax increase. Thank you for allowing me to serve you.

Reo Griffith left the meeting at 5:14 p.m. for a trip to Raleigh.

#### **County Manager Updates – Robert Wiseman**

Mr. Wiseman stated that included in the board packet are two resolutions regarding Old Toe River Road and Dark Ridge Road that came out of the meeting from NC DOT.

**Motion by Glenn Johnson and second by Phyllis Forbes to adopt the resolution regarding Old Toe River Road with the signature affixed by the Chairman. Motion unanimously approved with those in attendance (4-0).**

**Motion by Martha Hicks and second by Glenn Johnson to adopt the resolution regarding Dark Ridge Road with the signature affixed by the Chairman. Motion unanimously approved with those in attendance (4-0).**

#### **Avery Care Building**

Mr. Wiseman stated that representatives from Daymark, drug court and Chairman Poteat and the county manager met regarding Avery Cares and it was unanimous to go ahead and renew the lease with Daymark and Daymark would cooperate to ensure that they facilitate some scheduling and offer access to the building to the agencies other than Daymark.

#### **Hawshaw Tower Property**

Mr. Wiseman also reported that inventory was being conducted to see what is on the Avery County tower on Hawshaw and that Ms. Poore had met with Ms. Diane Vance and Mr. Bucky Vance. We have not reached any conclusion yet. Legal counsel was not instructed to bargain at that time but listen to the facts.

#### **Personnel Policy**

Mr. Wiseman stated that the personnel policy had been very time consuming. Ms. Wallace has worked very hard on this and had it all together but there were some questions about the format. This has been put in a form that should meet everyone's approval. Our goal is to adopt the policy July 1, 2013. There are copies of the personnel policy for each board member which needs to be reviewed by the 25<sup>th</sup> of June and any feedback given by then.

### Surplus Properties

Mr. Wiseman stated that there were 67 surplus properties that were flooded and this would include parcels that have not been condemned. Ms. Poore stated that most of the properties that were acquired by FEMA money have restrictions on those properties.

### Finance Officer Report – Tim Greene

#### Budget Amendment #

Legal fees need to be increased due to engaging an outside legal firm to represent the County for the second property tax appeal at the Property Tax Commission and for additional legal fees incurred by the County.

**Motion by Martha Hicks and second by Phyllis Forbes to approve a \$60,000 debit to Professional-Legal Fees (104100.0300) and a \$60,000 credit to Fund Balance Appropriation (103990.0000). Motion unanimously approved with those in attendance (4-0).**

#### Budget Amendment #

At the September 19, 2011 Board meeting, the County committed up to \$18,333 to Toe River Health for its share of the Home Health Point of Care Match contingent upon Mitchell and Yancey counties putting up a match. Those counties have provided their match and Toe River Health is requesting Avery County's match.

**Motion by Phyllis Forbes and second by Glenn Johnson to approve the budget amendment of \$14,167.00 with a debit to Health Department (107000.6110) and a credit of \$14,167.00 to Fund Balance Appropriation (103990.0000). Motion unanimously approved with those in attendance (4-0).**

#### Budget Amendment #

Avery County will collect fire taxes in excess of budgeted figures. A budget amendment is required in order to pass through the additional tax collections.

**Motion by Martha Hicks and second by Phyllis Forbes to approve a debit up to \$60,000 to Fire Commission (206600.4012) and up to \$60,000 credit to Tax Collections – Fire (203100.0000). Motion unanimously approved with those in attendance.**

#### Budget Amendment #

Due to increased revenues on excise stamps, the Register of Deeds requires an increase in the excise tax line item.

**Motion by Martha Hicks and second by Glenn Johnson to approve a budget amendment of \$70,000 with a debit to State Excise Tax (104800.5700) and a credit of \$70,000 to State Excise Stamps (103571.0000). Motion unanimously approved with those in attendance (4-0).**

#### Budget Amendment #

The 2012/2013 medical insurance expense needs to be increased in order to cover a laser that was placed on the plan after the 2012/2013 budget had been finalized.

**Motion by Glenn Johnson and second by Phyllis Forbes to approve a budget amendment of \$275,000 with a debit to Group Insurance and a credit to Fund Balance Appropriation (103990.0000). Motion unanimously approved with those in attendance (4-0).**

#### Budget Amendment #

At the June 3, 2013 Board Meeting, a project ordinance was adopted for the 2012 cycle CDBG Scattered Site Housing Program in the amount of \$225,000.

**Motion by Martha Hicks and second by Phyllis Forbes to approve the budget amendment regarding the CDBG Scattered Site Housing Program in the amount of \$225,000 with a debit to Scattered Housing Grant 2012 (417000.6913) and a credit to Revenue – CDBG funds (413100.0000). Motion unanimously approved with those in attendance (4-0).**

### County Attorney Report – Michaelle Poore

Ms. Poore stated she needed some direction about what the Board wanted her to do regarding the Personnel Policy. I have not seen this revised document prior to today. If the Board has questions, they can let me know.

Ms. Poore said that on the appeal with Grandfather Mountain and property tax commission we anticipate the order will be filed this week and then after that the appeals process will start.

We have had a couple of other appeals from the Board of Equalization and Review.

**Approval of Minutes**

**Motion by Phyllis Forbes and second by Martha Hicks to approve the May 6, 2013 Closed Session Minutes and the May 9, 2013 Budget Workshop Minutes. Motion unanimously approved with those in attendance (4-0).**

**Agenda Consent Items**

**Adopted by Consensus of the Board.**

**Upcoming Meetings**

The next Regular Meeting will be July 1, 2013. The September 2, 2013 meeting will be moved to Tuesday, September 3, 2013 due to the Labor Day Holiday.

**Adjourn**

**Motion by Martha Hicks and second by Glenn Johnson to adjourn this meeting at 5:45 p.m. Motion unanimously approved with those in attendance (4-0).**

---

**Kenny Poteat, Chairman  
Avery County Board of Commissioners**

ATTEST: \_\_\_\_\_  
Cindy Turbyfill, Clerk